

To: All Councillors

When calling please ask for:

Louise Fleming, Democratic Services & Business  
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**Policy and Governance**

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Calls may be recorded for training or monitoring

Date: 6 July 2022

Dear Councillor

A Meeting of the **EXECUTIVE** was held on Tuesday, 5 July 2022. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 13 JULY 2022**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

## **NOTE FOR MEMBERS**

The item numbers below correspond to the item numbers on the Executive Agenda.

### **AGENDA**

#### 7. **TENANCY STRATEGY**

**RESOLVED that the Executive Committee approves the Tenancy Strategy and recommends adoption to Full Council. Strategy to come into effect on Monday 5 September 2022 in line with the revised Tenancy Agreement and Tenancy Policy.**

Reason: To adopt a Tenancy Strategy that sets out how social housing in the borough will be let, to meet housing needs, provide tenants with long term security in their home and create sustainable communities. The strategy had been updated following consultation and the decision to stop issuing flexible tenancies<sup>1</sup> to Council tenants.

**[This matter is recommended to Council for decision and is not subject to the call-in procedure.]**

#### 8. **GODALMING GREENWAY GATEWAY ROUTE SELECTION**

**RESOLVED that**

**a. the new Sports Pavilion alignment route of the Godalming Greenway Gateway as the preferred route through Phillips Memorial Park be approved and the project proceed to Phase 2.**

**b. the “cycle street” option for The Burys section of the Greenway Gateway for SCC to include in the main Godalming Greenway contraction phase be approved.**

Reason: Approval of a designated route for the Godalming Greenway Gateway will enable the project to proceed to procurement of detailed design, costing and construction of the first section through Phillips Memorial Park.

**[Services Overview and Scrutiny Committee]**

#### 9. **WOOLMER HILL 3G PROJECT UPDATE**

**RESOLVED that**

- **The Executive approve the entering into of a restriction against title and deed of dedication as requested by the Football Foundation to secure the grant allocation of £672,947 to build the 3G pitch.**

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<sup>1</sup> Flexible tenancies are secure Local Authority tenancies for a fixed term

- **The Executive approve the budget of £10,000 for external legal support to complete the necessary checks and documentation stipulated by the Football Foundation and progress the project.**

Reason: To allow the 3G artificial pitch to be built at Woolmer Hill sports ground, adding a significant and much needed sports resource to the Haslemere area.

**[Resources Overview and Scrutiny Committee]**

10. GODALMING REGENERATION PROJECT

**RESOLVED that**

- i. **the name of the Burys Development Project be changed to the Central Godalming Regeneration Project;**
- ii. **Council be recommended to approve a supplementary estimate of £164,000 to progress the project to the next phase (3), including preliminary public engagement, to be funded from the Property Investment reserve; and**
- iii **it be noted that phase 3 of the scheme will progress to a formal planning pre-application submission that, subject to the outcome of the engagement process, may include the following elements:**
  - **A residential scheme and public car parking at Crown Court Car Park to bring much needed housing into the centre of Godalming**
  - **A retrofit of The Burys for office working space to reflect new ways of working, and increased car parking provision at The Burys site to allow for loss of car parking at Crown Court Car Park**
  - **A residential and/or car parking scheme at the Wharf Car Park on Woolsack Way**

Reason:

The project offers an opportunity for regeneration of three Council owned sites within the Central Godalming area. The project proposes to bring underutilised elements of the sites forward to generate much needed town centre housing, improve the access of the Council offices at Bridge Street and ensure the office space is utilised to the maximum in a period of hybrid working. These elements will in turn benefit the town centre and bring footfall to local businesses, therefore bringing forward an opportunity for all three sites to be part of a regeneration project and thus the new name for the project.

To respond to the Phase 2 findings that demonstrates that viable schemes are possible on the nominated 3 sites whilst understanding that more detail is required to move them forward.

The Council offices at the Burys in Godalming are unfit for purpose: they have been expensive to heat and maintain, due to the building's low energy efficiency, for many years and they are excess to the Council's post-Covid requirements. Absent this project, Waverley will have to spend a significant amount of scarce revenue funding to operate, repair and maintain the current building over the coming years. It is an extremely inefficient building in layout and energy use accounting for 10% of Waverley buildings carbon output, and work is required to rectify this to meet our Climate Emergency objectives. The current layout does not allow for the decreased numbers of staff working in the building due to the implementation of hybrid working and the new Agile Working Policy.

Phase 3 will allow the Council to fully understand the potential for the delivery of much needed housing in Godalming and to engage with the local economy in Godalming.

By completing the pre-application stage, it will give the Council an understanding of whether the project deliverables can be met and to help to understand in detail any future planning risks, whilst bringing forward solutions to mitigate those risks.

**[This matter is recommended to Council for decision and is not subject to the call-in procedure.]**

11. COMMUNITY GOVERNANCE REVIEW OF TOWNS AND PARISHES IN THE WAVERLEY BOROUGH COUNCIL AREA FINAL RECOMMENDATIONS

**RESOLVED**

**That the Executive recommends to Full Council that:**

- (a) the final recommendations as set out in annexe 1 are approved; and**
- (b) consent is sought from the Local Government Boundary Commission for England (LGBCE) to:**
  - i. amend the boundaries in their final recommendations for new Borough wards to ensure the boundaries are coterminous; and**
  - ii. change the Town Council size and warding arrangements for Farnham, Godalming and Haslemere.**

Reason: The final recommendations have been formulated with consideration to key data for each parish and parish ward. This includes electorate projections and housing development data, submissions received at both stages of consultation, the parish/town council size, whether there is agreement between affected parishes and positive and/or negative effects on the electorate.

**[This matter is recommended to Council for decision and is not subject to the call-in procedure.]**

12. FINANCIAL OUTTURN 2021/22, MEDIUM TERM FINANCIAL PLAN (MTFP) & HOUSING REVENUE ACCOUNT (HRA) BUSINESS PLAN MONITORING 2022/23

**RESOLVED that**

- i. the 2021/22 outturn position for the HRA and General Fund including the agreed budget carry forward amounts be noted**
- ii. the emerging pressures and risks set out in the report be noted and, in the light of these, officers be asked to undertake a mid-year review of the MTFP including any reprioritisation of capital schemes, and report to Council in October via overview and scrutiny committee.**
- iii. It be recommended to Council to approve the schedule of reserves in Annexe 6 including the purpose, allowable use and the proposed movements in 2021/22 and to agree a delegation to the S151 officer to agree draw down from the reserves if the use is in line with the approved purpose.**
- iv. It be recommended to Council to make the change to the treasury management strategy threshold for the maximum investment for an individual counterparty as set out in paragraph 8.2.**
- v. the capital receipt flexibility strategy as detailed in paragraph 9.3 to utilise the extended flexibilities around funding be approved.**

Reason: Reporting the financial outturn builds on the quarterly monitoring during the year and shows the extent to which the Council has kept within its income and expenditure budgets, demonstrating transparency and good governance. This report follows up on actions identified in the budget report agreed by Council in February. It should be noted that the HRA business plan strategic review is underway and will be reported to the Executive, via scrutiny committee, in the autumn.

**[This matter is recommended to Council for decision and is not subject to the call-in procedure.]**

**For further information or assistance, please telephone Louise Fleming,  
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523517**